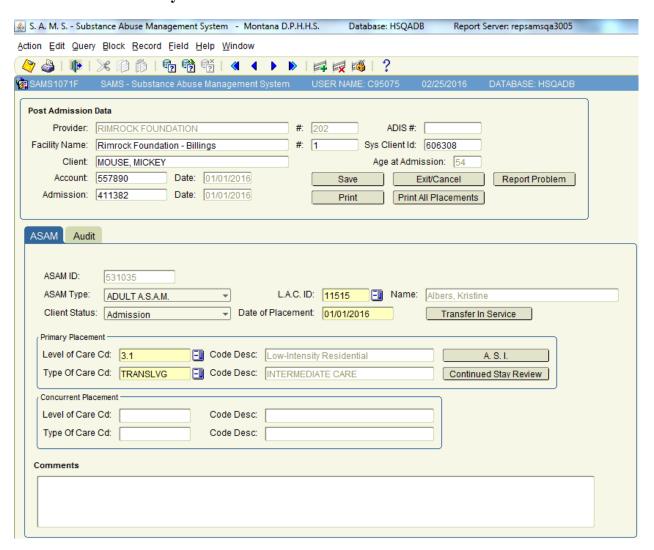
CLIENT PLACEMENT SCREEN

GENERAL PROCEDURES

The Client Placement Screen is completed for each client admitted or readmitted into a treatment program with the intention of documenting client treatment and progress based on ASAM criteria.

A single program may provide more than one service component. In that case, when transferring a client between approved components WITHIN THE SAME PROGRAM, the SAMS Placement Screen must be completed with each transfer in service. A placement record must be created transferring the client to a new level of care.

SAMS allows for 40 days from the Placement Date to enter this information into SAMS.



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CLIENT PLACEMENT SCREEN

CLIENT PLACEMENT DATA

NAME: Enter the client's name. Always use the client's given name. For example, if the client's name is "Robert" use "Robert", not "Bob".

ACCOUNT NUMBER: This is a system generated number that will be automatically entered after the client information and client admission data has been entered and saved.

ASAM

L.A.C.: Enter the name of the Licensed Addiction Counselor for this client. This is a required field.

<u>CLIENT STATUS:</u> Mark one of the boxes to indicate client status:

- Admission
- Transfer in Service

DATE OF PLACEMENT: Enter the date of the placement. There are eight spaces for the month, day and year. All spaces **must** be completed. This is a required field.

EXAMPLE: If the current date is June 22, 2008, you would enter: 06222008.

PLACEMENT

Complete the following required fields to document the client placement.

<u>LEVEL OF CARE CODE:</u> Using values listed below, mark the placement level of care.

- 0.5 Early Intervention
- 1.0 Outpatient Treatment
- 2.1 Intensive Outpatient Treatment
- 2.5 Partial Hospitalization
- 3.1 Low-Intensity Residential Requires Continued Stay Review
- 3.3 Medium-Intensity Residential Require Continued Stay Review
- 3.5 High-Intensity Residential Requires Continued Stay Review
- 3.7 Monitored Intensive Inpatient Requires Continued Stay Review
- 4.0 Managed Intensive Inpatient

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CLIENT PLACEMENT SCREEN

<u>TYPE OF CARE CODE:</u> Using values listed below, mark the placement type of care. The ASAM values that correspond to the Types of Care are listed in parenthesis.

- Detox (3.7 or 4.0)
- Inpatient Hospital (3.7)
- Inpatient Free-Standing (3.5)
- Transitional Living/Intermediate (3.1 or 3.3)
- Day Treatment (2.5)
- Intensive Outpatient (2.1)
- Outpatient (1.0)

CONTINUED STAY REVIEW

Clients who are placed in 3.1 or higher will be required to have a Continued Stay Review. For the 3.5 and 3.7 clients, a CSR is required every seven days. For the 3.1 and 3.3 clients, a CSR is required every 30 days. The CSR must be done by an LAC. The required fields are LAC ID and Recommended Level of Care.

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